



CITY COUNCIL AGENDA ADDENDUM

Tuesday, January 20, 2015

7:00 p.m.

Coon Rapids City Center

Council Chambers

Consent Agenda

Project 13-21, Wilderness Trail, Approve Plans and Specifications and Order Advertisement for Bids

Other Business

City Manager Retirement Notice



City Council Addendum

Meeting Date: 01/20/2015

Subject: Project 13-21, Wilderness Trail, Approve Plans and Specifications and Order Advertisement for Bids

From: Mark Hansen, Assistant City Engineer

INTRODUCTION

The City Engineering Division is recommending construction of a bituminous trail through Wilderness Park from 121st Avenue north to Avocet Street.

DISCUSSION

In 2013, the City received a \$65,000 grant from the Minnesota Department of Natural Resources (MnDNR) and entered into an agreement with that agency to construct the Wilderness Trail from 121st Avenue north to Avocet Street.

The MnDNR agreement requires a 50% local match to the grant amount. The local match will come from the Park Fund (794). Grant proceeds must be expended by June 30, 2015.

The City Engineering Division has prepared plans and specifications for the project. If the plans are approved, a bid opening would be scheduled for 10:00 a.m. on Friday, February 27, 2015.

RECOMMENDATION

It is recommended that Council adopt Resolution No. 13-21(8) approving plans and specifications and ordering advertisement for bids for the Wilderness Trail construction.

BUDGET IMPACT:

Total project cost is estimated to be \$280,616.00, with the City share estimated to be \$206,576.00. The MnDNR grant would cover \$65,000 of the project cost. The City's share of the project cost will come from the Park Fund (794).

Attachments

Trail Location Map

Resolution No. 13-21(8)

Form Review

Inbox

Tim Himmer

Steve Gatlin

Form Started By: Mark Hansen

Final Approval Date: 01/20/2015

Reviewed By

Tim Himmer

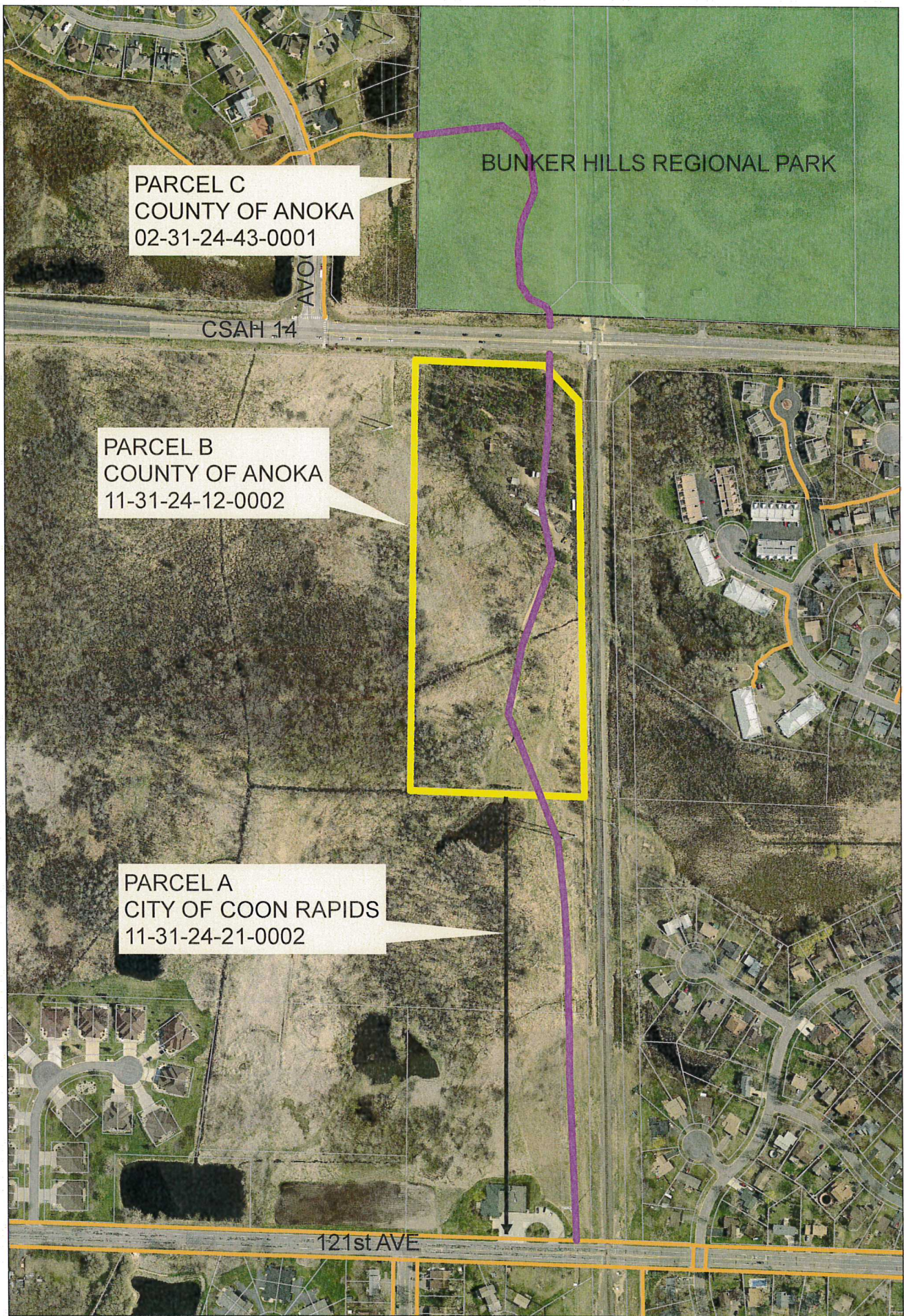
Steve Gatlin

Date

01/20/2015 01:21 PM

01/20/2015 02:10 PM

Started On: 01/20/2015 12:18 PM



PARCEL C
COUNTY OF ANOKA
02-31-24-43-0001

PARCEL B
COUNTY OF ANOKA
11-31-24-12-0002

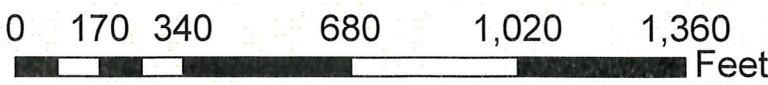
PARCEL A
CITY OF COON RAPIDS
11-31-24-21-0002

BUNKER HILLS REGIONAL PARK

CSAH 14

121st AVE

EXHIBIT A



RESOLUTION NO. 13-21(8)

**(8) RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS**

WHEREAS, the City Engineering Division has prepared plans and specifications for the improvement of the City's trail system by construction of a bituminous trail from 121st Avenue north to Avocet Street and has presented such plans and specifications to the Council for approval; and

WHEREAS, the City of Coon Rapids expects to reimburse all or a portion of the project expenditures with the proceeds of debt to be incurred by the City; and

WHEREAS, this declaration is made pursuant to Section 1.103-18 of the Income Tax Regulations of the Internal Revenue Service.

NOW THEREFORE, BE IT RESOLVED by the City Council of Coon Rapids, Minnesota:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in a trade journal, if applicable, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 10:00 a.m. on the 27th day of February, 2015, at which time they will be publicly opened in the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at 7:00 p.m. on the 3rd day of March, 2015, in the Council Chambers, and that no bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for 5% of the amount of such bid.

Adopted this 20th day of January, 2015.

Jerry Koch, Mayor

ATTEST:

Joan Lenzmeier, City Clerk



City Council Addendum

Meeting Date: 01/20/2015

Subject: City Manager Retirement Notice

Submitted For: Steve Gatlin, City Manager

From: Cher Ridout, Admin Secretary II

INTRODUCTION

This memo is intended to serve as official announcement of my retirement as City Manager.

DISCUSSION

Please accept this memo as my retirement announcement. My last day of employment will be Friday, May 29, 2015. According to the terms of my employment agreement, I am required to give the City 90 days advanced notice of my departure. By providing notice on January 20, 2015, I will be giving the Mayor and Council an extra 40 days or six weeks to select my replacement. Four and half months should be more than ample time to complete this process.

I have enjoyed the past 17 years working for the City of Coon Rapids; the last 2 1/2 years as City Manager, 7 1/2 years as Public Services Director, and 7 years as Public Works Director. During my tenure with the City, I hope that I have in some small way made Coon Rapids a better place to live and work. I look forward to the next four month transition period.

I appreciate the support I have received from this Council and past Mayors and City Councils. That support has made my job much easier.

RECOMMENDATION

No action is necessary on this item. It is being provided for informational purposes only.

Form Review

Inbox

Steve Gatlin

Form Started By: Cher Ridout

Final Approval Date: 01/20/2015

Reviewed By

Steve Gatlin

Date

01/20/2015 02:11 PM

Started On: 01/20/2015 01:19 PM